



## Unitarian Universalist Church of Annapolis Board of Trustees Meeting via Zoom

*May 24, 2022; 7:29 pm – 9:10 pm*

Zoom Link: <https://zoom.us/j/92252637488>

### Approved Minutes

**In attendance:** Soren Byrd, Carrie Kotcho, Stan Keeve, Jenn Pollitt-Hill, Jane Carrigan, Rev. AZ, Kari Alperovitz-Bichell, Jan Bird

**Chalice Lighting/Opening Words**

7:29

### Items Outstanding

Feedback Policy – Jenn – there are remaining questions and clarifications about the draft as we received it back from the 8<sup>th</sup> Principle Committee. It needs some streamlining to make it more concise. Soren and Jenn will take on this task.

Executive Evaluation – Jenn – Carrie, Jan, Jane, Jenn can implement the changes Stan recommended and prepare a revised draft for final discussion and approval for the June meeting.

### **Approve Minutes** of April 26<sup>th</sup>, 2022

**Action:** Motion by Jan and seconded to approve minutes for the April 26, 2022 Board meeting as posted in the May meeting board folder.

Discussion. **Approved.**

### **BOARD REPORTS**

Finance Officer Report - *Jenn Pollitt Hill*

UUCA has \$121k available for operating (approximately 2 months of operating expenses) so we are currently in the black. April pledges were a bit lower than this time last year. January through March was higher than



prior year. Overall, we are higher than last year. Two issues: 1) Harbor Bank, as part of securing our loan with them we needed to establish an account with a \$100k minimum balance. We have to front the money until the Bank verifies that the work has been done and releases the funds to UUCA. There may be \$100k of non-capital line item accounts that are stable enough and not expected to be expended in 2022-2023 that could be held in that \$100k holding account. It's possible the unexpended Endowment funds we have on hand could also be put there as well. The Finance Committee may be sending a request that the Board Approve moving designated funds (that require Board Approval to use) over to Harbor Bank to hold while this loan is in place. Endowment funds may be temporarily used as well. Jenn will follow up and provide the Board with something in writing and will talk with the Endowment Committee about doing all of this. Once that is done the Board will hold its vote on this matter via email.

The Board asks that Jackie Heimbach remain as chair until the Board reconstitutes the Endowment Committee (which has not met in some time). The current members are: Brandon Pace, Liz Yoder, Jacquie Heimbach, Stan Keeve, Jane Carrigan. They can meet to consider our most pressing question above.

The Endowment Committee needs to be reconstituted with new members. We need at least 3 new members to make it to the required 5 members. The Board must appoint people to that Committee of the Board. List of folks being discussed: Chad Reed, Anita Romando, Roy Carson, Ellen Berkoff, Lindy Mundy, Jean Johnson.

Ministers' Report - *Rev Anastassia*

**Action:** Motion by Jan to approve a housing allowance of \$50,400 for Rev. Crestwell at and Rev. Zinke at \$66,000. Seconded. Discussion. **Approved.**



There was a discussion about Light House dollar amounts and Lawrence Ave. property. There has been a death in the family of our neighbor on Lawrence whom we've notified to remove his property from UUCA's land. As discussed in previous meetings, the letter UUCA sent has not yet been acknowledged by the current resident of the neighboring property.

### **8th Principle Implementation Committee - *Soren Byrd***

There is a 3-step implementation plan. The Committee recommends short conferences, 1 annual fundraiser, and is reaching out to other 8<sup>th</sup> Principle congregations to benchmark. They are recommending more activities to build authentic relationships and less classes. The Committees meets monthly.

### **BBC – *Stan Keeve***

Nicole Bruno is now a co-lead of BBC. The spring training sessions are finishing up. The summer reading will begin in June and they will start meeting again in Fall/Winter.

### **MOVE TO NEXT MEETING:**

#### **Governance and Ministry Group Read – Stan Keeve**

Make sure to read and comment to Stan after reading Chapters 3-5.

### **Planning for Board Retreat/On-Boarding -- July instead of a meeting.**

**Meeting Suspended and will be continued via Zoom on June 28 at 7pm. 9:10pm**

Submitted By: Carrie Kotcho, Secretary