

Unitarian Universalist Church of Annapolis
Board of Trustees Meeting via Zoom
May 11, 2020 7:18 pm – 8:21 pm
Approved Minutes 5/26/2020

In attendance: Heather Millar, Kari Alperovitz-Bichell, Carrie Kotcho, Stan Haavik, Jane Carrigan, Peter Morse, Rob Malone, Dianne Moreau, Rev. John Crestwell

Meeting opened with words from Peter Morse

Annual Congregational Meeting

The Draft Agenda for May 17, 2020 Congregational Meeting on Zoom was reviewed and discussed. Rev. John stated his opening words to be brief and would be an uplifting pastoral message to support us as we navigate remaining a community with a closed physical church during the Covid-19 Pandemic.

Kari Alperovitz-Bichell asked for general Finance time to be moved to before the BEEC presentation so she can flow into the financial explanations of the Capital Fund.

BEEC2 motion was discussed and reviewed in light of financial, situational, and 8th Principle considerations. The motion as presented on the draft 5-17-2020 agenda was agreed upon as presented. Observations will continue during the Congregational Conversations to be held on Thursday, May 14 and Saturday, May 16 as to how the congregation is responding to the BEEC2 proposal.

Kari requested that wording regarding donations to the Capital Fund be removed from the agenda so that attention is not taken away from the pledges for the Operating Budget.

Nominating committee section on the agenda was reviewed and agreed upon.

The Rules were reviewed and discussed. All agreed to use the same voting procedures that were used on May 3.

ACTION: Motion made by Peter Morse and seconded that the Board recommend to the congregation that they approve the motion by the Board to approve the expenditure of available funds from the Capital Fund accounts for construction of Phase 1 of the proposed BEEC 2 building expansion. The priorities will be the addition of an ADA ramp to the stage and the addition of an ADA shower to the family restroom, followed by the extension and revision to the main entrance, renovations to the lobby, and renovation and expansion of the kitchen according to the current conceptual design as a catering kitchen. It also may include connection to the county water line and addition of fire sprinklers to the building. BEEC2 will practice the UU 8th Principle by soliciting minority contractors to perform the work in a concerted effort to "dismantle racism and other oppressions in ourselves and our institutions."

Discussion held in light of 8th Principle.

Approved

ACTION: Motion made by Kari Alperovitz-Bichell and seconded to accept the rules for the May 17 Congregational Meeting as published 5-11-2020:

Rules to use for the May 17, 2020 using Zoom

1. We want to work towards **consensus**. As we did on May 3rd, we will not use Robert's Rules. We will vote to make decisions official, but hopefully not until all or almost all understand the proposal and fully support it or at least do not have any new additional information to add.
2. How to participate in **discussions using Zoom on the internet:** All will be on mute except for staff and the moderator. To be recognized, raise your Zoom hand and staff will announce when it is your turn and unmute you for up to 1 minute. If you have a follow up question or comment, you will be given up to an additional 30 seconds. No one should speak more than once until all who wish to speak have spoken and time remains.
3. How to participate in **discussions using a phone:** Periodically during the discussion, the moderator will ask if you have comments or questions. Staff will unmute all on the phone and you will be given the opportunity to speak for up to 1 minute with an opportunity for up to 30 seconds for a follow up question or comment.
4. **Technical issues on the internet:** private chat Leika or text or call 443 422-2870.
5. **Technical issues on the phone:** text or call 443 422-2870.
6. **Voting using Zoom:** We will vote using the Zoom poll as we did on May 3rd. Motions will be posted on the screen twice. Most members will vote the first time the motion is posted. One member using one device will vote as member A the first time the motion appears on the screen. If two members are using one device, one member will vote as member A the first time the motion appears on the screen and the other member will wait and vote as member B the second time the motion appears on the screen. Motions will be put in "yes, no or abstain" format.
7. **Voting by phone:** Members on the phone have a choice to vote publicly or they may text or call 443 422-2870 and give their name and yes, no or abstain. The name is so we can check eligibility to vote. Only the staff member who takes your text or call will know your name. Your name will not be communicated with your vote to the administrator who calculates the results of the vote.
8. The amount of time scheduled is adhered to, unless there is a motion to extend.
9. In accordance with our Bylaws, no nominations from the floor will be accepted.
10. We once again have a **Right Relations Committee** who will be available throughout the meeting for you to contact if you want to report something that makes you uncomfortable or that you feel should come to the attention of the Board or staff. Process, attitude or content that you feel should not be ignored are appropriate to report to them. Also, we welcome positive comments and feelings. Serving us again are Erin Snell, Ken Apfel and Gina Williams. To contact them text or call 240 424-0659 or email at rightrelations@uuannapolis.org. They will make a brief report at the end of the meeting.

Discussion held in light of the 8th Principle.

Approved

As we continue our meeting, let us take time to consider our work in light of the 8th Principle to accountably dismantle racism and other oppressions in ourselves and our institutions.

Thoughts from Dianne Moreau and Rob Malone were shared as this was their last Board meeting.

Peter Morse shared closing words.

Expectations for May 28 Board Meetings

1. Opening and Closing:
2. Kathleen's Transition Team
3. Review of Congregational Meetings
4. Finance Report
5. Executive Team Report
 - a. preliminary June-December budget
 - b. John's 3 months goals
2. Appoint Delegates to GA
3. Covenants, Agreements Board, Executive, Called Ministers
4. Committee Assignments
5. Appoint New Board Member to Executive Committee
6. Meeting Dates for New Board
7. June Retreat?