

Unitarian Universalist Church of Annapolis
Board of Trustees Meeting
UUCA Library; December 10, 2019
6:52 pm – 8:49 pm
Approved 1/28/19

In attendance: Heather Millar, Rob Malone, Carrie Kotcho, Peter Morse, Dianne Moreau, Kari Alperovitz-Bichell, Stan Haavik

Opening Words: Dianne
Check-in: All

Dianne lit the Chalice then members did a check-in and discussed the powerful question: Why does UUCA exist?

Approve Board Meeting Minutes: Carrie
Approval of the November Board Meeting Minutes was postponed to January meeting.

Discussion of Congregational Meeting: All
The Board discussed the logistics for the December 8, 2019 Congregational Budget Meeting. They reviewed the process used to convene Congregational Conversations leading up to the meeting. Board members felt the conversations worked well and we should continue to promote and encourage these for future Congregational Meetings. Heather stated that 50-60 members came to conversations and about 100 came to the meeting on the 8th.

Board members received feedback from members that, in addition to the general email blast, we should specifically invite Faith Formation parents to participate in Zoom meetings. Board members agreed a minister or Board member should send that communication for upcoming meetings. We also learned that members needed clarification about the topic emphasis alternating by week.

The Board agreed that the website homepage slider worked well and that we can put it up earlier in the future. At the time of this meeting, there was no data on whether members were using the online voting form for the share the plate ballot. It was agreed that the print materials worked well, although there was some miscommunication about how the share the plate ballot would be handled at the meeting itself.

PLAN: Carrie to follow up with staff to ask what our web traffic looks like month to month and year to year and see if that is something we want to track.

The Board discussed the way the meeting itself was run. Board members noted a few technical issues with the PowerPoint slides. Time keeping and vote counting methods were also discussed. Board members agreed that the Right Relations team did a fine job and that the 8th Principle Activity was meaningful and engaging for members.

The Board then moved to discussion of the one proposed Bylaws amendment that was voted down. Heather said she is working with the Ministers, MSC, and Governance Committee to assemble a committee to work through the language at issue.

Board Reports:

Finance Officer Report: Kari

Kari noted that from October 2018 to October 2019 the church brought in \$691,000 and that our 2020 budget is \$717,000. She suggested that to meet the challenge of raising the increased amount the Board should highly encourage members to use autopayments to even out payments and ensure complete payments of pledges. She noted that the Finance Committee will look for ways to address this and help members find ways to track and stay current with their giving.

PLAN: Heather to add an agenda item to our January meeting to talk with the Executive Team about stewardship and our pledge process.

The Board took time to consider our work in light of the 8th Principle to accountably dismantle racism and other oppressions in ourselves and our institutions.

ACTION: Motion by Peter to add agenda item to this meeting to appoint a new executive committee member. Seconded by Dianne. The Board considered the 8th principle in its discussion.

Approved

Appoint a New Executive Committee Member: Heather

Stan let the Board know that he is interested in serving in this capacity and the Board decided through consensus to add Stan to the executive committee.

BEEC2: Heather

Heather reported on the 12/3/19 BEEC2 meeting and that she delivered a message in email on 12/3/19 clarifying that the Board is the body to initiate any capital campaign discussions with the congregation. The letter commended their work to date and that the Board is open to their ideas on fundraising.

Comments from the Minister: John

Rev. John called out sick this evening.

Looking Ahead: Heather

- Next Steps Weekend January 24 - 26
- Board Mini-Retreat ½ day on Policy Governance Board Meeting practice February TBD date based on Revs' availability, Follow up to Next Steps Weekend (possible agenda items: Capital Campaign, Ends Statements, continued work on 8th Principle)
- Heather to check in with Ministry Team on times TBD for Services April 26 and May 3 relating to Ministerial Search
- Times for Congregational Meeting May 3

Calendar and Highlights: Heather

- Important Dates
- Heather to write Highlights article about the Congregational Meeting and Next Steps Weekend.

- We will not do a separate article with a summary of 8th Principle Activity Forms, Right Relations Team Feedback but will address it in the article mentioned above.

Expectations for January Board Meeting

- Opening/Closing: Peter
- Follow-up to Next Steps Weekend
- Board Work 80%, 20% Moved to Mini Retreat
- Perpetual Calendar Moved to Mini Retreat

Check-out: All

The Board took time to consider the question: Are we living up to our commitments to the Congregation and to each other?

Closing Words and Extinguishing the Chalice: Dianne**Meeting Adjourned**

Minutes Submitted by Carrie Kotcho, Secretary

UUCA Board of Trustees Calendar

December 8, 2019 – Congregational Meeting	10:30-12:15
December 10, 2019 – Board Meeting	6:45-9:00
January 24(board Friday night 7pm and again after 2 nd service) - 26 – Next Steps Weekend	
January 28, 2020 – Board Meeting	6:45-9:15
February, 2020 – Board Retreat	
February 25, 2020 – Board Meeting	6:45-9:15
March 24, 2020 – Board Meeting	6:45-9:15
April 5, 2020 – Congregational Annual Meeting	10:30-12:15
April 24 through May 3, 2020 – Candidating Week	
April 26, 2020 – Services, Candidate Preaches	
April 28, 2020 – Board Meeting	6:45-9:15
May 3, 2020 – Services, Candidate Preaches	
May 3, 2020 – Congregational Meeting	