

**Unitarian Universalist Church of Annapolis
Board of Trustees Meeting
UUCA Library; May 14, 2018; 6:45 pm – 9:15 pm
Minutes Approved**

Attendees: Craig Beyler, Kari Alperovitz-Bichell, Jane Carrigan, L.E. Gomez, Stan Haavik, Rob Malone, Heather Millar, Dianne Moreau, Kathleen Rolenz. Additional Attendees: John Crestwell, Linda Mundy Alethea Shiplett.

As we gather, let us remember that we must work to accountably dismantle racism and other oppressions in ourselves and our institutions.

Chalice Lighting and Opening Words: Heather
Reading from the Dalai Lama

Brief Check-in: All

Powerful Question: Kathleen

Imagine it's 2023 and UUCA is mentioned in an article in the UU World. The author describes UUCA as a "first rate spiritual institution." Why do you think the reviewer chose those words to describe UUCA? Each member responded to the question.

Approve April Board Meeting Minutes: Heather

ACTION: Heather moved and Craig seconded a motion to approve the minutes as distributed on May 13 after some discussion on having the congregation weigh in on the potential uses of the Abernethy gift. Approved.

Action Items: Kathleen

- **ACTION:** Kathleen moved and L.E. seconded a motion to approve Heather Millar as Board President and Kari Alperovitz-Bichell as Board Financial Officer to the list of check signers. Approved.
- **ACTION:** Kathleen moved and Heather seconded a motion to add Kari Alperovitz-Bichell as Board Financial Officer to the Investment accounts and remove Maury Marks from the Investment accounts. Approved.

Covenants; Agreements: Heather

- **Board Covenant:** Concerns about the meaning of Beloved Community in the third from the last bullet were discussed. It was agreed to wordsmith the document at a later date.
- **Board Agreement:**
During discussion it was decided to add to the Agreement a restriction on the use of electronic media during Board meetings to meeting materials and communications about family emergencies.
ACTION: Heather moved and Jane seconded the motion to accept the Board of Trustees Accountability Agreement. Approved.
A copy is attached to the end of these minutes.

- **Board and Administrative Staff Covenant:**
This Covenant will be discussed by the Administrative Team to determine if it is necessary. Hold for next meeting.

Board Reports:

- **Finance Officer Report: Kari**
Pledges for 2018 are at \$431,186 with \$21,000 assigned to 2019.
Status of pledge units: 33 higher, 36 the same, 6 lower, 16 new and 7 have left.
- **Senior Minister/Associate Minister Report: Kathleen, John**
 - The Associate Minister's Agreement was discussed. The proposed revised agreement specifies his roles, voice, time off etc. Changes to the agreement state that in the event that the Senior Minister is not available, the Associate Minister becomes the Acting Senior Minister. The AM will report quarterly to the Board, but plans to come every month. Some congregations require the Associate Minister to come to each meeting. Craig and John will continue to work on this agreement.
 - The actual dollar cost of hiring a half time Intern will be reduced by the full time use of the Fahs House by the Intern.
 - Board members said they appreciate the format of the Interim Senior Minister's report, especially reporting on End Statements and the "View from the Balcony."
 - **ACTION:** Kathleen moved and Heather seconded a motion to allocate 5% of the Abernethy gift to the Endowment Fund now. Discussion followed. Would the 5% gift be an aggregate gift?
Approved.
 - Regrets about the departure of Betsy Kraning as Director of Music were expressed. While the Interim Senior Minister is responsible for personnel, members of the Board noted with gratitude Betsy's extensive and extremely successful efforts to connect UUCA with diverse populations through music like the Black Lives Matter Concerts. Betsy brought the 8th Principle to life at UUCA and her talent and dedication are noted and greatly appreciated.

Board Assignments; Heather

- **Finance Committee**
Kari Alperovitz-Bichell is already on the Finance Committee and will now serve as its Chair because of her position as Finance Officer.
ACTION: Heather moved and L.E. seconded a motion to appoint Rob Malone as another Board member on the Finance Committee.
Approved.
ACTION: Heather moved and Dianne seconded a motion to appoint Maury Marks to the Finance Committee. Approved.
- **Governance Team**
Dianne Moreau will continue to represent the Board on the Governance Team. Craig Beyler is already serving on the Governance Team and will now represent the Board on the Governance Team, replacing Gina Williams.
- **Investment Committee**
The Church's Constitution/By-laws lists a church Investment Committee as a Board appointed committee. L.E. Gomez and Stan Haavik volunteered to serve on this committee. Because the Investment Committee is under review as part of

a review and overhaul of UUCA's Governance documents, no further action was taken on re-constituting the Investment Committee at this time.

- **Endowment Board**

The Endowment Board met to distribute grant funds. Rev. Rolenz will report on the actions of the Endowment Board in her Interim Senior Minister's report.

GA Delegates: Heather/Kathleen

The proposed slate of delegates to represent UUCA at the General Assembly in Kansas City this year is:

Jane Carrigan	Betty Crowley
Robert Ertman	Thornell Jones
Phyllis Marsh	Heather Millar
Dianne Moreau	

ACTION: Craig moved and Rob seconded a motion to appoint the above seven members as delegates to represent UUCA at the UUA General Assembly in Kansas City in June 2018. Approved.

Follow-up Items:

- **8th Principle Task Force Report: Dianne**

- Report document is attached.
- **ACTION:** Kari moved and L.E. seconded a motion to have every Board action discussed in light of the action's effect on the 8th Principle. Approved.
- Dianne will have the 8th Principle printed and framed for prominent display.

- **Board Retreat: Heather**

Thanks to the dedication of the participants, the expert leadership by Linda Rhoads, our facilitator, and the gorgeous setting provided by Meg O'Reagan and Thornell Jones, our Board Retreat held on May 12th was a huge success. We came to know our fellow Board members and became familiar our governing documents and the role we play under Policy Governance.

Calendar and Highlights:

- The regular Board meetings will be held on the second Monday of each month.
- Stan will write the Board's June Highlights article about the Board's Retreat, due May 15.

Expectations for next Board Meeting

- Board Covenant—vote
- Investment Committee—vote
- Board and Staff Covenant
- John's Agreement—vote
- Additional consideration of the Abernethy gift.

Check-out: All

Are we living up to our commitments to the Congregation and to each other?

Closing Words and Extinguishing the Chalice: Heather

Submitted by:

Jane Carrigan, Secretary, and Heather Millar, President